

## MINUTES

LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY  
Dairy Stabilization Board  
Veteran's Memorial Auditorium  
5825 Florida Boulevard  
Baton Rouge, LA 70806

December 10, 2013  
9:30 a.m.

### **I. Call to Order:**

Mr. Kennon Davis called the meeting to order at 9:30 a.m.

### **II. Roll Call and Declaration of Quorum**

Mr. Kennon Davis  
Mr. Gregory Kleinpeter  
Mr. Daryl Robertson  
Mr. Ronald Harrell  
Mr. Eric Lane  
Mrs. Joy Womack  
Mr. Vincent Cannata- Absent

There were six (6) members present. Mr. Davis declared a quorum present as required to conduct official business.

### **III. Election of Officers**

Mr. Harrell nominated Mr. Kennon Davis as Chairman of the Dairy Stabilization Board. Mr. Lane seconded the motion. The motion passed unanimously.

Mr. Davis nominated Mr. Eric Lane as Vice-Chair. Mr. Harrell seconded the motion. The motion passed unanimously.

Mr. Harrell nominated Mrs. Joy Womack as Secretary and Mr. Davis seconded the motion. The motion passed unanimously.

### **IV. Introduction of Guest**

There were no guests at this meeting.

### **V. Public Comment**

Mr. Davis asked if there was any public comment. There was none.

### **VI. Adoption of Minutes**

A motion was made by Mr. Davis to adopt the minutes. The motion was seconded by Mrs. Womack. The motion passed unanimously.

## **VII. Director Remarks**

Mrs. Ribera introduced herself to the new board members and gave a quick overview of her job duties as the Director of the Dairy Division. She also gave an overview of the responsibilities of the board members.

Mrs. Ribera recognized the passing of two board members, Mr. Hillar Moore, Jr. and Mr. Gerry Lane, two great men that will be sadly missed.

Mrs. Ribera stated that Ms. Caplinger asked to be replaced on the board due to health problems. Mrs. Ribera stated that a Wholesale Grocer representative is needed to fill the last vacant position on the board.

## **VIII. Financial Report**

Mrs. Ribera discussed the financial report with the board.

The motion was made to approve the Financial Report by Mr. Harrell and was seconded by Mrs. Womack. The motion passed unanimously.

## **IX. Statutes, Rules and Regulations**

Mrs. Ribera suggested to the board that the rules and regulations need to be updated. The rules and regulations were established in 1994. Mrs. Ribera asked that the board establish a subcommittee to be led by LDAF lead auditor, Mr. John Smith. Chairman Davis made a motion to establish a subcommittee to revisit the dairy stabilization rules and regulations. Mr. Harrell seconded the motion. The motion passed unanimously. Mr. Davis and Mrs. Womack volunteered to be members of the committee.

## **X. Old Business**

Mr. Davis asked if there was any Old Business, there was none.

## **XI. New Business**

### **1. Board of Ethics Reporting and Training**

Mrs. Ribera stated the ethical requirements of holding a position on a board. Each member was given a packet with all the information in it.

### **2. Public Records Act**

Mrs. Ribera stated that the board operates under the Public Records Act. A copy of the Public Records Act was given to each member for review.

### **3. Open Meetings Law**

Mrs. Ribera stated that the board operates under the Open Meetings Law. A copy of the Open Meetings Law was given to each member for review. All meeting agendas and minutes of the board are properly publicized and posted on the Division of Administration's Board and Commissions website.

**XII. Public Comment**

Mr. Gerald Simmons introduced himself as a representative of Louisiana Dairy Products. He offered the board his support in any endeavor.

**XIII. Date For Next Meeting**

The next meeting date will be set at a later time.

**XIV. Adjournment**

A motion to adjourn was made by Mr. Harrell and seconded by Mrs. Womack The motion to adjourn the Dairy Stabilization Board meeting passed unanimously.

Respectfully submitted,

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Mrs. Joy Womack, Secretary  
Dairy Stabilization Board